

Feedback-Development Plan

Your Name _____

Completion Date _____

Theme(s) From Feedback Received:

Development Goal/Behavior Change (1-2 goals maximum; state goal(s) in the positive and not the absence of a negative):

What others can do to help me achieve my goal:

Accountability Partner _____

When We Will Talk _____

Accountability Partner discussions take place with a regular frequency of at least once every week. The discussion should be 15 minutes or less and focus on performance and development goals with each partner sharing in the discussion. These are quick, focused discussions about progress made during the prior day/week and goals for the day/week ahead. Challenge each other in a positive manner to take 100% responsibility for your results and to achieve your goals for the day/week.